

Public Document Pack
COMMUNITY PLANNING PARTNERSHIP
MANAGEMENT COMMITTEE MEETING

2 February 2005

A meeting of the **CPP MANAGEMENT COMMITTEE** will be held in the **SCOTTISH NATURAL HERITAGE'S OFFICES, KILMORY INDUSTRIAL ESTATE, LOCHGILPHEAD** on **WEDNESDAY, 9 FEBRUARY 2005** at **10:00 AM**.

AGENDA

- 1. WELCOME/APOLOGIES**
- 2. MINUTES OF PREVIOUS MANAGEMENT COMMITTEE MEETING**(Pages 1 - 6)
- 3. MATTERS ARISING**
 - (a) Reflection on Dr Goudies's Visit (Andrew Campbell)
 - (b) Update on ROA's/ROA Conference (Muriel Kupris) (Pages 7 - 8)
 - (c) Update on CPP Website (Lolita Lavery)
- 4. COMMUNITY PLANNING ISSUES**
 - (a) Preparations for CPP "Review Day" (Lolita Lavery) (Pages 9 - 14)
 - (b) CPP 2005/06 Budget (Lolita Lavery) (Report to Follow)
 - (c) Update on Bute & Cowal Pilot (Lolita Lavery)
 - (d) Update by Theme Group Leaders on Progress with CPP Priorities (Pages 15 - 24)
 - (e) Draft CPP Agenda (Lolita Lavery) (Pages 25 - 26)
 - (f) Approval of Joint Health Improvement Plan (Gavin Brown) (Pages 27 - 40)
 - (g) Community Supported Agriculture (Gavin Brown)
- 5. SHARING OF PARTNERSHIP RESOURCES**
 - (a) Partnership Capital Development Plan (Brian Barker) (Pages 41 - 42)
 - (b) Ganavan Site (Oban) - Land Sale and Site Development Plan (Josephine Stojak)
- 6. SCOTTISH EXECUTIVE INITIATIVES**
 - (a) Rural Policy Advisory Group/Closing the Opportunity Gap Targets (Brian Barker) (Pages 43 - 52)
 - (b) Baseline Review of Community Planning Partnerships (Lolita Lavery) (Pages 53 - 54)
 - (c) Best Value Audit (Lolita Lavery)
- 7. AOCB**
- 8. DATE OF NEXT MEETING: 20 APRIL 2005**

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MINUTES of MEETING of CPP MANAGEMENT COMMITTEE held in the DUNSTAFFNAGE MARINE LABORATORY, DUNBEG on WEDNESDAY, 8 DECEMBER 2004

Present:

Andrew Campbell, Scottish Natural Heritage (Chair)	Lolita Lavery, Community Planning Manager
Julian Hankinson, Association of Community Councils	James McLellan, Argyll and Bute Council
Brian Barker, Argyll and Bute Council	Dave Jones, Argyll and Bute Council
Muriel Kupris, Argyll and Bute Council	Donald MacVicar, Argyll and Bute Council
Lynda Syed, Argyll and Bute Council	Gavin Brown, NHS Argyll and Clyde
Josephine Stojak, NHS Argyll and Clyde	Neil Wallace, Strathclyde Police
Stevie Boyle, Strathclyde Police	Natalie Robertson, Strathclyde Police
Peter Minshall, Argyll CVS	Alan Milstead, Argyll and the Islands Enterprise
David Downie, Communities Scotland	Dr Andrew Goudie, Scottish Executive

Apologies:

Aileen Edwards, Scottish Enterprise Dunbartonshire	Raymond Park, Strathclyde Police
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1. MINUTES OF MEETINGS

(a) Management Committee Meeting 13 October 2004

The minutes of the meeting held on 13 October 2004 were accepted as an accurate record.

(b) Matters Arising

Under Item 3(c) Lolita advised that she would be meeting with John Walls, Strathclyde Passenger Transport's newly appointed Community Planning Officer in due course regarding their involvement in Argyll and Bute's Community Planning Partnership.

(c) Community Planning Partnership Meeting held on 5 November 2004

The minutes of the meeting of the Community Planning Partnership held on 5 November 2004 were noted.

2. PARTNERSHIP MATTERS

(a) Involvement of New Partners

Lolita Lavery advised that she had met with Alison Taylor of the Argyll and Bute Citizen's Advice Bureau (CAB) who had expressed an interest in the CABT becoming a Community Planning Partner. Lolita suggested that Alison be asked to give a presentation on the work of the CAB at the next meeting of the 3rd Theme Group and invited partners to discuss how best to involve the CAB in the Community Planning Process.

Brian Barker spoke to a related report regarding the involvement of the Argyll and Bute Advice Network in the Partnership and mentioned that the CAB was also a member of the Advice Network. Peter Minshall

suggested, and the Management Committee agree, that as Argyll CVS was also a member of the Advice Network, he could act as the interface between the CPP and the Advice Network, and therefore indirectly between the CAB and the CPP. It was agreed that a letter be drafted to the CAB in this regard. It was furthermore agreed that Theme Groups 1 and 3 would discuss the involvement of the Advice Network at their next meetings in January 2005 and, if deemed necessary, would invite presentations on the work of the Advice Network/CAB at a future meeting.

(b) COMMUNITY REPRESENTATION ON THE PARTNERSHIP

Lolita briefly sketched the background to involving community representatives on all levels of the Partnership as well as some of the difficulties experienced in achieving the 50% target. Various options for involving community representatives were outlined and the following proposals made:

1. That active community participation be sought at the Community Assembly (Review Day), Theme Group and Local (Bute & Cowal Pilot) levels of the revised CPP structure as a more “hands on” approach to community involvement is deemed more appropriate at these levels;
2. That a scrutiny role be sought at the full Partnership and Management Committee levels of the revised CPP structure as a “community watchdog” approach to community involvement is deemed more appropriate at these levels; and
3. That the number/percentage of community representatives on the various levels of the revised CPP structure be flexible to reflect the different approaches taken to involve communities.

Lolita also advised that she had received an e-mail from James Hilder of the Mull and Iona Community Trust who had expressed the need for community representatives to be properly reimbursed for travel expenses, child care expenses and loss of any wages. It was noted that an amount had already been allocated in the CPP budget for this purpose. Relevant training and capacity building needs were also discussed and it was agreed that this was crucial if community representatives were to engage fully in the community planning process. It was mentioned that Communities Scotland had some money that could be accessed for capacity building initiatives.

After discussion, and noting David Dowie’s concerns that we should not draw away from the original vision of community representation, it was agreed that:

1. The proposed way forward as outlined above be adopted for obtaining community representation on the various levels of the revised CPP structure;

2. As a general principle, community representation be sought from sectors that reflect the main priorities that the Community Planning Partnership is trying to address;
3. Each level of the revised CPP structure decide how best to involve the community in terms of the specific roles outlined above, and report progress in identifying appropriate representatives at the next meeting; and
4. The Management Committee decide if additional community representative are needed to fulfil the “scrutiny” role on the Management Committee and full Partnership and if so, which sectors they should represent.

(c) DRAFT 2005/6 COMMUNITY PLANNING PARTNERSHIP BUDGET

Lolita outlined the draft 2005/6 CPP budget as well as proposed contributions from Partners. The Management Committee were invited to discuss the proposed budget and agree on one of the funding options detailed below:

- Option 1: No increase in Partner contributions
- Option 2: 3% inflationary increase in Partner contributions
- Option 3: Increase in Partner contributions to reflect actual budget spend

After discussion, the majority of Partners present agreed to Option 2. It was, however, noted that Careers Scotland may not be able to contribute which would mean a reduction in the budget of £3,183. David Dowie also reported that as Communities Scotland were funding the Community Regeneration Fund, it was unlikely that they would be making a separate contribution towards the CPP budget of £7,622.

In light of David’s comments and the general discussion that followed, it was agreed that Lolita should meet with Communities Scotland to discuss this further and clarify the position. It was also agreed to discuss the proposed budget at the next meeting and Lolita was asked to phase out the surplus carried forward from this year’s budget over the next 3 years.

3. PROGRESSING PRIORITIES

(a) Progress with CPP Priorities (Theme Group Leaders)

Theme Group 1: The Committee noted Gavin Brown’s report, which updated progress on the Promoting Health and Well Being Theme Group. It was noted that Theme Group 1 will become structurally aligned with the Community Health Partnership and that the Chair of that group will take over from Gavin.

Theme Group 2: Alan Milstead reported that the future of Theme Group 2 had been discussed at its recent meeting where it was agreed to dissolve the Theme Group and redirect existing priorities between Theme Group 3 and the Local Economic Forum (LEF). It was noted that when the LEF

next meet on 12 January 2006 it would be proposed that 3 or 4 representatives from Theme Group 2 to join the LEF and that small operational groups be formed as and when necessary and that an annual report be prepared by the LEF to the full Partnership as well as quarterly reports to the Management Committee. Alan advised that Aileen Edwards from Scottish Enterprise Dunbartonshire was happy to mirror reporting arrangements for the Helensburgh and Lomond area. It was noted that once formal agreement had been received from the AIE and SED Economic Forums all parties would be informed of the change and the date that the changes would be due to take effect.

Theme Group 3: Donald MacVicar reported that apart from the priority on renewable energy and energy conservation issues, all of the Theme Group's priorities were progressing well. It was noted that progress on renewable energy and energy conservation issues had stalled due to staff changes at ALI Energy and the progress matters on this priority as well as to discuss ways of ensuring that more partners are represented on the Theme Group at senior level.

Jospehine Stojak asked whether or not Argyll and Bute Council's draft Cultural Strategy could be widened into a cultural strategy for the whole of the Community Planning Partnership. It was agreed that this was not necessary as the Council's Cultural Strategy already encompassed areas of work of other Partners. It was furthermore agreed that the Cultural Strategy would be submitted to the Partnership for endorsement.

(b) **Preparations for the CPP Review Day**

Lolita presented a paper outlining arrangements for the Review Day on 10 June 2005.

After discussion the Scottish Executive was added to the list of invitees and it was noted that invitations would be issued in January 2005. It was also noted that Colin Mair, Chief Executive of the Improvement Service, had agreed to be the keynote speaker.

It was noted that a small working group comprising, Lolita Lavery, Brian Barker, Josephine Stojak, Andrew Campbell and Peter Minshall would be formed to finalise the arrangements and it was agreed that this Group should decide on the format of the workshops (People based or Topic based) and report back to the Management Committee at its next meeting in February 2005 with a draft programme for the day.

James McLellan suggested, and it was agreed, that the Review Day be themed under the banner of "Leading Rural Area"

(c) **Argyll and Bute Citizens' Panel Questionnaire**

Dave Jones tabled a report by Eddy Graham of IBP Strategy and Research on progress with "refreshing" Citizens' Panel. It was agreed that the SIP People's Panel would be incorporated as a separately identifiable component of the overall Citizens' Panel database. It was

noted that the next questionnaire would centre on the theme "Taking Part in your Community" and Partners were asked to complete and return a template attached to the report detailing the type of information they wished to be included in the questionnaire to IBP by Monday 10 January 2005.

(d) CPP Communications Plan

Lynda Syed presented a report proposing a series of actions, which would form the basis of a Communications Plan for the Partnership.

After discussion the Management Committee agreed to adopted all the recommendations outlined in the report as work in progress and Andrew thanked Lynda for all her working in preparing the outline. It was agreed that a template would be sent to Partners regarding information required for the new CPP website which was scheduled to go "live" in the middle of January 2005.

(e) Regeneration Outcome Agreement

Muriel Kupris presented a report detailing the process undertaken to produce the Regeneration Outcome Agreement (ROA) within the required timescale and that it was now ready to be submitted to Communities Scotland.

Muriel advised the Management Committee that a letter had been received from Communities Scotland dated 30 November 2004 extending the original deadline for submitting ROA's from 20 December 2004 to 1 March 2005 and that an interim grant offer of £985,500 had been made for 2005/06. It was noted that the formal grant offer would be received no later than 18 March 2005.

After discussion, Andrew thanked Muriel for all her hard work and it was agreed that as the ROA was essentially complete, it should still be submitted to Communities Scotland by the original deadline of 20 December 2004. Muriel also agreed to forward a copy of the finalised ROA to Partners.

(f) Contact Centres/Sharing of Resources/Capital Projects

Andrew welcomed Inspector Stevie Boyle of Strathclyde Police who gave a very interesting presentation on "One Stop Shops". Discussion took place thereafter and it was agreed that the information Stevie had provided was worthy of consideration by the Partnership. It was agreed that Brian Barker would draft a "Capital Development Plan" for the next meeting outlining how best the Partnership could share resources and capital projects. It was also noted that Strathclyde Police had funding of between £30,000 and £50,000 available to assist with any projects the Partnership may wish to undertake in this respect.

4. CLOSURE

(a) AOCB

Muriel Kupris briefly outlined a bid for SIP funding received from Communities Scotland which had to be completed within 5 days and endorsed by the Community Planning Partnership. The Management Committee agreed in retrospect to the bid for funding that had been submitted to Communities Scotland on Friday 3 December 2004. It was noted that this funding would be used for, amongst others, tackling drugs misuse. The unrealistic time frames set by Communities Scotland was noted as an issue to be taken up with the Scottish Executive.

(b) Schedule of Meetings for 2005

The following dates when the Management Committee would meeting during 2005 were agreed:

Wednesday 9 February 2005
Wednesday 20 April 2005
Wednesday 18 May 2005 (if needed for the Review Day)
Wednesday 15 June 2005
Wednesday 17 August 2005
Wednesday 12 October 2005
Wednesday 7 December 2005

5. DISCUSSION WITH DR ANDREW GOUDIE FROM THE SCOTTISH EXECUTIVE

Dave Jones gave a very interesting and enlightening presentation on the Profile of Argyll and Bute highlighting issues that may not be fully appreciated by those who do not live and work in the area. Thereafter, a general discussion took place on implications for service delivery and barriers to partnership working.

Dr Andrew Goudie advised that he would be happy to pursue any issues with the Scottish Executive on behalf of the Partnership and suggested that the Management Committee look at drawing up a Demographic Strategy looking at ways of encouraging young people to move back and live and work in the area.

Argyll and Bute Social Inclusion Partnership, Dalriada House, Lochnell St., Lochgilphead, Argyll. PA31 8ST
Telephone: (01546) 604811 **Fax:** (01546) 604533
Our Ref: **Your Ref:**
If phoning or calling please ask for: Tricia McCrossan
e-mail: patricia.mccrossan@argyll-bute.gov.uk
Council Website: www.argyll-bute.gov.uk

Date

Dear Lolita

LAUNCH OF REGENERATION OUTCOME AGREEMENTS AND THE ROLE OF COMMUNITY LEARNING AND DEVELOPMENT IN REGENERATION

It is with great pleasure that I write to inform you of two major achievements carried out by the Regeneration Partnership on behalf of Community Planning.

Firstly, the Regeneration Outcome Agreements have been submitted to Communities Scotland. Secondly the Regeneration Partnership has been successful in securing £175,000 of Regeneration Funding for Argyll and Bute for financial year 2004-05. Part of this additional funding was requested to:

1. Formally launch the Regeneration Outcome Agreement for Argyll and Bute for 2005-08
2. Look at the role of the Community Learning and Development in Regeneration and the integration of partnership working.
3. Look at the role of the Housing Associations and the Wider Role Fund in Regeneration.

To this end, the Partnership plans to hold a two-day conference on the 24th and 25th February at the Argyll Hotel, Inveraray, to implement the above.

I would like to invite the Community Planning Partnership to this event and extend the opportunity for the chair of the Community Planning Management group to chair the second day of the conference.

Yours sincerely



Councillor Dick Walsh
Chair – Community Regeneration Partnership

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PREPARATIONS FOR THE CPP BIENNIAL CONFERENCE

The Working Group discussed various proposals for the “Review Day” and decided that the day should be challenging and focus on something that everyone in Argyll and Bute can identify with. It was subsequently decided that the day should focus on Argyll and Bute becoming a Leading Rural Area and that discussions be centred around addressing the demographic challenges that face us. It was also decided that the day should be called a “Biennial Conference” or something similar as “Review Day” implies looking back.

The draft programme and delegate list is attached as Appendices A and B, respectively. The 2003 Review Day delegate list was used as the basis for forming the new list. The Management Committee is invited to discuss the proposals and agree/finalise the following:

- The **broad title** for these events that will be held every 2 years – suggestions have included “Biennial Conference” / “CPP Summit”
- The title for this year’s event – suggestions have included “Argyll & Bute: A Leading Rural Area” / “What it takes to live in Argyll and Bute”
- Appropriate titles for the 10:15 and 10:45 slots
- The delegate list – are the targeted people the correct people, are there any other people that we have missed? The lists will need to be scrutinised carefully to make sure that we target the invitations at the CEO and Chairs or other appropriate senior people in the relevant organisations.
- The programme
 - Are the workshop titles and outcomes correct?
 - Panel Discussions – do we need to target other people, are the targeted people the correct people?
- Any suggested names for workshop facilitators?
- Do we need to give out any background information prior to the day and if so, what?

Lolita Lavery
On behalf of Working Group
January 2005

**ARGYLL AND BUTE COMMUNITY PLANNING PARTNERSHIP BIENNIAL CONFERENCE
TO BE HELD ON FRIDAY 10 JUNE 2005 IN THE CORRAN HALLS IN OBAN**

“ARGYLL AND BUTE: A LEADING RURAL AREA”

DRAFT PROGRAMME

10:00 – 10:05 Welcome and Introduction – Cllr Allan Macaskill (CPP Chair)

Allan to welcome everyone and introduce speakers

10:05 – 10:15 CPP Overview – Andrew Campbell (CPP Management Committee Chair)

Andrew to give brief overview of accomplishments since last Review Day – what has happened and where are we going

10:15 – 10:45 The Profile of Argyll and Bute – A Demographic Time-Bomb, New Research Officer, Argyll and Bute Council

New Research Officer to “set the scene” by giving a presentation on Argyll and Bute’s profile focussing on demographic issues and their implications for service delivery

10:45 – 11:15 “Argyll and Bute: A Leading Rural Area – Facing the Demographic Challenges: What can Service Providers do” – Colin Mair, Chief Executive, Improvement Service

Colin to “set the context for discussion in the workshops” by delivering a keynote address focussing on what organisations can do/what improvements can be made to services to enable us to defuse the demographic time-bomb and become a leading rural area

11:15 – 13:00 Facilitated Workshops (tea/coffee to be provided in Workshops)

The aim of the Workshops will be to identify 3 actions that can be taken forward by the CPP and also what the barriers are to making this happen.

The workshops will be centred on the 3 target groups that emerge from the Argyll and Bute profile. There may be 2 to 3 workshops per target group, depending on the number of people attending the Challenge Day. The workshop delegates will be arranged in such a way that meaningful discussion can take place.

*Target Group 1: Argyll and Bute’s Increasing Older Population
Target Group 2: Argyll and Bute’s Declining Younger Population
Target group 3: Argyll and Bute’s Fragile Communities*

It is not envisaged that formal feedback will be given on the outcomes of the Workshops (Workshop detail to be contained in Report to be circulated to all delegates after the event),

13:00 – 14:00 Buffet Lunch

14:00 – 14:15 Presentation by Frank Stang, Head of the Rural Policy Team on the Scottish Executive’s Perspective

Frank to be given the opportunity to speak about Scottish Executive Initiatives pertaining to rural development

14:15 – 15:00 Panel Discussion (Questions and Answers)

It is envisaged that the Panel will discuss how the barriers identified during the Workshops can be addressed. Either Andrew Campbell or Helen Betts-Brown to briefly present barriers identified in Workshops to “kick-start” the Panel discussion.

The following Panel members have been suggested:

Colin Mair (for a service improvement perspective) - accepted

Frank Strang, SEERAD (for a rural policy perspective) - accepted

Cllr Ian Gillies, Argyll and Bute Council (for a fragile communities perspective) - accepted

Peter Timms, Chair of AIE and Argyll and the islands Local Economic Forum (for an economic perspective)

New CEO of CHP's or Wilma Campbell/Eric Jespersen (for a health perspective)

Chair of Panel: *Helen Betts-Brown, Assistant Director, Rural Affairs - accepted*

(Helen is Head of SCVO's North of Scotland office, with particular responsibility for the Rural Communities Team which is working on policy, research, information and development to support all voluntary sector activity in rural areas.)

15:00

Close

DELEGATE LIST

James McLellan, CEO Argyll and Bute Council
 Brian Barker, Argyll and Bute Council
 Donald MacVicar, Argyll and Bute Council
 Council's Research Officer
 Nigel Stewart, Argyll and Bute Council
 Douglas Hendry, Argyll and Bute Council
 Andy Law, Argyll and Bute Council
 George Harper, Argyll and Bute Council

Cllr Allan Macaskill, Council Leader and Chair of CPP
 Cllr Billie Petrie, Convenor
 Cllr Robin Banks, Development & the Environment Spokesperson
 Cllr Dick Walsh, Education, Health & Social Issues Spokesperson
 Cllr Duncan MacIntyre, Transportation Spokesperson
 Cllr George Freeman, Housing Spokesperson
 Cllr Ian Gillies, IT and Island Issues Spokesperson

Ken Abernethy, CEO Argyll and the Islands Enterprise
 Alan Milstead, Argyll and the Islands Enterprise
 Peter Timms, Chair of AIE & Argyll and the Isles Local Economic Forum

Peter Minshall, CEO Argyll CVS
 Chair of Argyll CVS
 Anne Clark, Islay and Jura CVS
 Jim Clinton, Bute Community Links

Douglas Trigg, Argyll and Bute Association of Community Councils
 Julian Hankinson, Argyll and Bute Association of Community Councils
 Chair of Association of Community Councils
 6 x Community Council Members

Harold Mills, Chair Calmac
 Laurie Sinclair, CEO Calmac
 Shirley Fraser, Route Manager, Calmac

Catriona Eagle, CEO Careers Scotland
 Frances Webster, Careers Scotland

Alex Robertson, Communities Scotland
 David Dowie, Communities Scotland

Shank Rankin, CEO Crofters Commission
 David Green, Chair, Crofters Commission
 Jacqui Macleod, Crofters Commission

John Davis, Jobcentre Plus ????

Keith Miller, Forest Commission Scotland ??????
 Alan Stevenson, Forestry Commission Scotland ??????

Isabelle Cameron, West Highland Housing Association
 Morven Short, Dunbritton Housing Association
 Alan MacDougall, CEO Fyne Homes
 ACHA Chair

Bill Dalrymple, CEO Loch Lomond & the Trossachs National Park
 Lesley Campbell, Loch Lomond & the Trossachs National Park

Neil Campbell, CEO, NHS Argyll and Clyde
John Mullin, Chair, NHS Argyll and Clyde
Josephine Stojak, Argyll and Bute Local Health Care Co-operative
Erik Jespersen, NHS Argyll and Clyde
Wilma Campbell, NHS Argyll and Clyde
Gavin Brown, NHS Argyll and Clyde
CEO from Community Health Partnership

Moir Nelson, Scottish Environment Protection Agency
CEO/Chair ????

Dave Anderson, CEO Scottish Enterprise Dunbartonshire
Jim McAloon, Scottish Enterprise Dunbartonshire
Chair Scottish Enterprise Dunbartonshire
Aileen Edwards, Scottish Enterprise Dunbartonshire

Angus Laing, Scottish Natural Heritage
Andrew Campbell, Scottish Natural Heritage

Alan Thompson, Local Authority Liaison Officer Scottish Water
Joe Moore, Area Manager Scottish Water

Mitch Roger, Strathclyde Police
Raymond Park, Strathclyde Police
Marlene Bailley, Strathclyde Police

David Hutchison, Strathclyde Fire Brigade
John Alexander, Strathclyde Fire Brigade
Pauline Borland, Strathclyde Fire Brigade

John Walls, Strathclyde Passenger Transport Authority

James Fraser, CEO The Isles, Loch Lomond, Stirling and the Trossachs Tourist Board
David Wyles, Argyll, The Isles, Loch Lomond, Stirling and the Trossachs Tourist Board

Alan Cumming, Ministry of Defence

Lolita Lavery, Community Planning Partnership
Representative from Social Inclusion Partnership
Representative from Biodiversity Partnership
Representative from Community Learning Partnership
Representative from Community Safety Partnership
Representative from Childcare Strategy Partnership
Representative from Children's Services Partnership
Representative from New deal Partnership

Dr Andrew Goudie, Scottish Executive
Frank Strang, SEERAD
Helen Betts-Brown, SCVO
Colin Mair, CEO Improvement Service

Chair of SED's Local Economic Forum
Representative from Chambers of Commerce/Small Business
Mike Breslin, CEO Argyll College
Bob Cormach, CEO University of the Highlands and Islands
Val Makieever, Chair University of the Highlands and Islands

Royal Mail ???

CEO Sportscotland
CEO Hi Arts
CEO National Trust
CEO Scottish Heritage
Representative from Interreg

1 x MP

2 x Constituency MSP's

12 x Citizens' Panel Members

Gary Haldane, Young Scot/Youth Dialogue Unit

4 x Young Scot/Youth Dialogue Members

Martin Turnbull, Community Education

4 x Youth Forum Members

12 x Voluntary Sector Representatives (Peter Minshall to identify)

Community Reps on CPP

Media

FACILITATORS ???

UPDATE BY THEME GROUP LEADERS ON PROGRESS WITH CPP PRIORITIES**ARGYLL & BUTE COMMUNITY PLANNING PARTNERSHIP****Meeting of Management Committee: 9 February 2005****Report from Health & Well-being Theme Group**

At the last meeting of the Management Committee we reported that the Theme Group had organised a workshop to publicise the range of information that is available to help inform the planning for health improvement through national data on constituency profiles and the report of the local Director of Public Health. The workshop also looked at the links to Regeneration Agreements and the imminent introduction of Community Health Partnerships in the NHS. I attach the evaluation report arising from the workshop that we will issue to all those who attended or showed interest. This report also sets out the programme of local planning that will emanate from the workshop

We also reported on a successful workshop that was held in November where members of the Theme Group and others involved in health improvement activity heard about a performance measurement tool (LEAP), which could be used to monitor the activity set out the Joint Health Improvement Plan. We have used this tool in revising the Joint Health Improvement Plan.

I attach the revised draft JHIP that was considered by the Health & Well-being Theme Group at its meeting on 31 January. Members of the Management Committee might want to comment on this. We would hope that, with the agreement of the Management Committee, we can present this to the Community Planning Partnership at its meeting in March.

The Health & Well-being Theme Group applied to CoSLA for a grant under the Health Improvement Learning Zone initiative. We have subsequently learned that DRIVESafe was successful and CoSLA has awarded a grant to the Steering Group to develop resource materials for distribution to other Community Planning Partnerships who may wish to replicate the work undertaken by our group. DRIVESafe has also been entered in the Health Improvement category of the CoSLA Excellence Awards 2005.

GAVIN BROWN
CHAIR, HEALTH & WELL-BEING THEME GROUP
1 February 2005

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PLANNING THE LINKS

EVALUATION

Council Chambers, Kilmory

Monday, 6 December 2004

ARGYLL & BUTE COMMUNITY PLANNING PARTNERSHIP

**PLANNING THE LINKS –
MONDAY 6 DECEMBER 2004**

EVALUATION

1. A total of 40 people attended (list attached).
2. Some 22 evaluation forms were returned:

14 agreed that the event had helped “a great deal” to understanding of community planning
7 agreed that the event had helped “a little”
1 did not express a view at all

Those parts of the programme, which were new to participants, were as follows:

Constituency Profiles	9	
Regeneration Outcome Agreement	10	
Annual Report	9	
Joint Health Improvement Plan		2
None of the above	1	
All of the above		1

3. All 22 thought it would be useful to have similar events in future.
4. Many of the individual comments were complimentary – about the event or the speakers. The individual comments were as follows.

General

“Helpful to see the possibility for greater co-operation over health issues.”
Aware of the reports “in a general way” but focusing on Argyll & Bute was particularly helpful.

“Like the man said you need to get it over to the man in the street.”

“Hope the money is put to best use.”

“Argyll & Bute is a huge area and it is difficult for everyone to co-ordinate and know local and strategic developments.”

“Less Groups meeting might help. Perhaps a central website with all organisations mapping what they do would help.”

“Was aware of Community Planning process but this affords the opportunity, through health statistics to focus our activities on specific issues of merit to Argyll & Bute Council and NHS Argyll & Clyde.”

“Realising how vast this task is.”

Improving Future Events

“Focus on what we have achieved section.”

“Solutions/Options Workshop on objectives.”

“Link strategic to local and operational.”

“In addition to statistics, information about local activities e.g. Healthy Living Initiatives, Dialogue Youth, Choose Life. To create the engagement and enhance wellbeing of Argyll & Bute. This is very important - relying on statistics can be misleading and detracting.”

“Some of the presentations did not photocopy well. Could have the presentation slides on a website to access.”

“Annual updates.”

“Use speaker systems.”

“Bit more time”. (More than one participant made this comment).

“A wider participation from key partners in groups. How? May be more and smaller events in areas.”

“Might be useful to have some focus on minority groups as specific issues related to the. They often get lost in the general statistics/profiles etc.”

“I think we should not be afraid of talking up the positives and what is good about the area where we live and the vast improvements that have already taken place.”

“When new guidance in early years on integrated strategy is obtained from Scottish Executive a presentation to the main Childcare Partnership would be welcomed.”

“Very useful from a statistical point of view but how about a laymen’s event for local people.”

“More discussion on links and how to make them effective.”

“Opportunities for joint working and resources which may be available could focus workshops on specific areas (health, environment, social inclusion etc.).”

“Workshop on how to tackle specific Public Health issues on the ground.”

“Central events are good. More local events to reach staff.”

NEXT STEPS

To progress the good work resulting from the seminar a series of Locality Development Days are being held in early February. These days are for all agencies involved in health improvement in each of the areas in Argyll and Bute. They are an important opportunity to ensure that all of the issues identified for our communities are addressed and that partnership work in relation to health improvement is incorporated into the Joint Health Improvement Plan. Each area of Argyll and Bute will produce a local action plan for health improvement, which will be incorporated into the JHIP, as an outcome of the Development Day. Workshops will take place on the following dates:

Monday 31 January, Helensburgh	1:30 pm, Kirkmichael Centre, Townhead Road, Helensburgh
Tuesday 1 February, Islay	10 am, Service Point, Bowmore
Wednesday 2 February, Mid Argyll	10 am, Community Education Centre, Manse Brae, Lochgilphead
Monday 7 February, Kintyre	1 pm, Community Centre, Campbeltown
Wednesday 9 February, North Argyll	10 am, Lecture Theatre, Lorn and Islands Hospital, Oban
Thursday 10 February, Cowal	2 pm, Edward Street Community Centre, Dunoon
Friday 11 February, Bute	10 am, Moat Centre, Rothesay

ATTENDANCE LIST

Brian Barker
Angela Brown
D. Cameron
D. Carson
Rory Colville
George Freeman
Lynn Garrett
Liz Goodall
Alison Guest
Gary Haldane
Marie Harrower
Jan Henderson
Alex Honeyman
Erik Jespersen
Maggie Lachlan
Alan Macaskill
A. McCaly
Jim McCrossan
Alistair McDonald
Alison MacKenzie
Donnie McMillan
Lucy McQuillan
Bruce Marshall
Lynne Merrylees
Peter Minshall
Alan Morrison
Carol Muir
Moirra Newiss
Patricia Renfrew
Fiona Semple
Isobel Strong
Pat Tyrrell
Sheila Walker
Cindy Wallis
Stephen Whiston
Bruce White
John White

REPORT FROM THEME GROUP TWO

The CPP Theme Two group met in December and there was a January LEF meeting.

The working group set up after the October T2G workshop identified the following points:

- There was a blurring of strategic and operational issues
- There was a need for closer working relationships with LEF
- There was a need for a more practical focus on strategic priorities in the LEF strategy.

Subsequently in the revised/refreshed Smart Successful Scotland (the Scottish Executives economic strategy) there is explicit mention that the LEFs will deliver the economic dimension of CPP.

At the December meeting of the Theme Two Group it was agreed that some sort of merger/amalgamation of the two groups (CPP T2G & LEF) should take place as both groups covered similar ground.

Also at the Theme Two meeting:

- The action plans were reviewed and some items closed, some passed to LEF and one passed to Theme Three group.
- A reporting function to CPP by the LEF was proposed.
- It was suggested that membership of the LEF should be increased.

At the January meeting of the LEF this proposal was broadly welcomed as it reduced the number of meetings. The idea that many initiatives would be pursued via short life groups was welcomed and seen as the best way of working. This idea was discussed at the LEF seminar in December and received wide acceptance as a way forward for action.

The issue of membership/attendance at LEF meetings was debated at some length and it was agreed that there would be a review of membership, perhaps establishing a core group and inviting others, as appropriate, for the topics under debate. A paper "What are we trying to achieve" was to be prepared for the next meeting. This would:

- Identify where there are gaps
- Suggest methods of:
- Disseminating routine facts
- Details of hot issues (problems/solutions)

If there is an issue that could be brought to the attention of the LEF, perhaps because you are looking for advice to increase impact, wish to consult businesses, or involve other bodies that you are not already in contact with to achieve some sort of impact, etc. this may be done via me.

Alan Milstead
Tel 01546 605 435
27 January 2005

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COMMUNITY PLANNING MANAGEMENT GROUP

UPDATE FROM THIRD THEME GROUP

1. The Third Theme Group meeting was held on Wednesday 26th January 2005 and fourteen people were in attendance.
2. Malcolm MacFadyen, Head of Planning and Performance, Community Services, gave a presentation on the Local Housing Strategy. The presentation was extremely informative and useful to the members of the group and a question and answer session followed which emphasised the links the Housing Strategy has with the work of a wide range of CPP Partners.
3. An update on the ROA was provided which confirmed that Communities Scotland will meet with a number of staff involved in the completion of the ROA to discuss details before it is signed off by the Executive. However, it was confirmed that the document has met with a very positive response and Argyll and Bute Community Planning Partnership did not require the extensions of time which have been given across Scotland in order to finalise the document.
4. Lolita also gave an update on the present position of the Bute and Cowal Pilot and on the end of the work of the Second Theme Group.
5. Membership – It was agreed that Lolita and Donald would review the membership of the group within the next two weeks and then pass out to all attendees a proposed new list for consideration. It was agreed that where there are gaps in attendances from key partner organisations the chair would write out to these organisations inviting them to participate in the Third Theme Group.

Pat Logan and David Dowie expressed concern that the Management Group had taken the decision not to aspire for a long term target of 50% representation from community representatives on the Planning Partnership. However, Brian Barker confirmed that this was the decision of the last Management Group and it was noted that their concerns would be passed on to the Management Group.

It was agreed that Peter Minshall and Jennifer Swanson would be invited along from the Argyll and Bute Advice Network to the Theme Group and it was also agreed that the Citizens Advice Bureau would be welcome to attend a future meeting to give a presentation on their work.

It was agreed that the Action Plan would be reviewed every six months as discussed at the previous meeting.

A local issue regarding a housing project in Helensburgh was raised by Morven Short, Dunbritton Housing Association and she was advised that this matter should be taken up through the appropriate channels of local Council Area Committee and through the Housing Strategy if there was a difficulty. It was the general agreement of the group that project matters like this were not under the locus of the Strategic Theme Group and should be dealt with through available local channels. Not all members of the group were in agreement with this.

6. Brian confirmed that the Community Planning Partnership website would be in operation from February this year.

Donald MacVicar
Chair, Third Theme Group

27th January 2005

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ARGYLL AND BUTE COMMUNITY PLANNING PARTNERSHIP

**Notice of meeting to be held on Friday 4 March 2005 from 11:00 – 13:00
in the Council Chambers in Kilmory, Lochgilphead**

Coffee will be available from 10:45

DRAFT AGENDA

1. **Welcome and Apologies**
2. **Minutes of the Meeting held on 5 November 2004 – attached**
3. **Matters Arising**
 - (a) **Update on Bute & Cowal Pilot (Douglas Hendry)**
4. **Presentation by Eddy Graham from IBP Research on the Results of the 8th Questionnaire to the Citizens' Panel**
5. **Key Management Committee Recommendations**
 - (a) **Update on Community Representation on the CPP (Andrew Campbell)**
 - (b) **Update on Partnership Communications Plan (Andrew Campbell)**
 - (c) **Update on Regeneration Outcome Agreement (Donald MacVicar)**
6. **Community Planning Issues**
 - (a) **Preparations for CPP "Review" Day (Lolita Lavery)**
 - (b) **CPP 2005/06 Budget**
 - (c) **Update on CPP Priorities (Theme Group Leaders)**
 - (d) **Report back on Meeting with Dr Andrew Goudie from the Scottish Executive (Andrew Campbell)**
7. **Health Issues**
 - (a) **Joint Health Improvement Plan (Gavin Brown)**
 - (b) **Update on establishments of Community Health Partnerships**
8. **Scottish Executive Issues**
 - (a) **SEERAD Rural Policy Advisory Group/ Closing the Opportunity Gap Targets (Brian Barker)**
 - (b) **Baseline Review of Community Planning Partnerships (Lolita Lavery)**
 - (c) **Best Value Audit (Lolita Lavery)**
9. **AOCB**
10. **Date of Next Meeting: Friday 8 July 2005**

A buffet lunch will be provided after the meeting

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Introduction

The Health & Well-Being Theme Group has developed the strategic priorities set out in Part One of this Joint Health Improvement Plan.

Background

The Health & Well-Being Theme Group is one of two sub-groups operating within the Partnership. The other is concerned with Learning Opportunities and Skills Development. The Theme Groups report to a Management Committee, which, in turn, reports to the full Community Planning Partnership in Argyll & Bute. This consists of representatives from a range of statutory and voluntary bodies and community representatives working together to identify activities where, by working in partnership, the life of the communities in Argyll & Bute can be improved.

Joint Health Improvement Plan

This document is the shared vision for health produced by the partners in the community planning process. It forms part of the Community Plan and of the Local Health Plan produced by NHS Argyll & Clyde. It is also the main focus of the work of the Health & Well-Being Theme Group.

The first Joint Health Improvement Plan was produced for 2001/02. Its content was drawn from a range of sources. These included the Annual Report of the Director of Public Health, the corporate values and policies of Argyll & Bute Council and range of national reports or strategies. It was further informed by feedback from a Citizen's Panel that is organised through Argyll & Bute Council.

Other mechanisms were used e.g. the Partnership held a Review Day to consider the issues that Community Planning could address and the priorities within those and there have been two public Health Conferences run jointly by the Community Planning Partnership and Argyll and Bute Local Healthcare Co-operative. The Plan is the subject of regular discussion at the meetings of the Theme Group.

Review Day

The following issues of relevance to the work of the Health & Well-Being Theme Group were identified at the Review Day mentioned above.

- Broaden Community Safety to include home safety and domestic abuse
- Address the mental health needs of communities
- Recognise the needs of carers
- Focus on life circumstances such as diet, physical activity, smoking, etc.
- Address alcohol and drug misuse by focussing on, amongst others, education, underage and adult drinking, peer pressure and training of licensees
- Focus on the needs of children and young people by, amongst others, developing more youth cafes and drop-in centres especially in rural areas
- Develop a more holistic approach to address the needs of vulnerable groups such as the elderly and people with a disability
- Consider the health impacts of related services such as housing and transportation

Theme Group Priorities

In order to help address the issues identified at the Review Day the Theme Group amended and developed the following priorities.

1. Develop a social care and health care service to older people and vulnerable groups
2. Reduce Coronary Heart Disease, Stroke and Cancer
3. Improve mental health and well-being
4. Create safer communities
5. Develop the health and well-being of children and young people

Joint Health Improvement Plan: Achievements to Date

Conference held in Oban on Coronary Heart Disease and Stroke leading to the development and implementation of 3 projects
Argyll Active outreach programme operating in Dalmally, Connel, Luing and Easdale and Dunoon providing a programme centrally

Development of Argyll & Bute Food and Health Action Plan identifying activities in all localities
Link nurses offering smoking cessation services in all localities
Smoke Free classes pilot running in Campbeltown
Conference held in Dunoon, with satellite version in Oban, on Road Safety leading to the development of the Road Safety Charter – DRIVESafe in Argyll and Bute launched in April 2004
Road Safety Initiative involving Pass Plus scheme in Oban and Helensburgh
Water Safety leaflet in Oban and Lorn area
Safe Kids Initiatives in Oban, Dunoon, Lochgilphead, Rothesay and Campbeltown
Youth Diversion Project – free swim and gym passes during school holidays
Get Real sexual health conference
Argyll and Bute against Domestic Abuse Conference
Funding obtained for Choose Life Action Plan developed by expert group on Mental Health
Care and Repair expanded to cover all Argyll and Bute – caseload some 60% over the annual projected cases
Establishment of Elderly Forums in Helensburgh/Lomond, Campbeltown and Oban

Process of Review

During 2004/05 the Health & Well-Being Theme Group undertook a period of review. The aim was to ensure that the Joint Health Improvement Plan attracted became more relevant and attracted a higher profile both among partner organisations and among communities. The Group also wanted to make sure the Plan was presented within an acceptable planning cycle. The Theme Group was particularly conscious that the Joint Health Improvement Plan should be of particular relevance to the development of Community Health Partnerships from April 2005 with the emphasis given by statutory guidance and reflected in their Schemes of Establishment on both community planning and health improvement.

Two workshops were held in late 2004. The first, on 24 November, was concerned with the LEAP and how the elements identified in the Health Improvement Plan could be defined more clearly so that evaluation could be undertaken. The second, on 6 December, was intended to raise awareness not only about the Joint Health Improvement Plan itself but also about the sources of information on health and socio-economic indicators that were available to be used to inform the planning processes.

At the same time, the Theme Group revised the format of the Joint Health Improvement Plan. This introduction was incorporated so that the document can become freestanding and self-contained. In addition, the Theme Group took the view that it should identify and recommend to

the Management Committee the strategic priorities for Argyll & Bute, while inviting the Local Groups to develop plans relevant to local circumstances to implement these. These priorities are as follows.

- Priority 1. Improved Partnership Working on Health and Well Being
- Priority 2. To Reduce the Negative Impact of Alcohol Misuse
- Priority 3. To Reduce the Incidence of Coronary Heart Disease, Stroke and Cancer
- Priority 4. To Improve Mental Health and Well Being.
- Priority 5. To Help Communities to Feel Safer
- Priority 6. To Reduce Health Inequalities Through the Development of Social Care and Health Care Services

Planning Cycle

At the same time, the Theme Group have tried to bring these threads of planning together in a time scale that enables the Community planning Management Committee to consider the work at an earlier stage.

In parallel to the consideration by the Community Planning Management Committee, the Theme Group have organised a series of Locality Development Days are being held in early February. These days are for all agencies involved in health improvement in each of the areas in Argyll and Bute. They are an important opportunity to ensure that all of the issues identified for our communities are addressed and that partnership work in relation to health improvement is incorporated into the Joint Health Improvement Plan. Each area of Argyll and Bute will produce a local action plan for health improvement, which will be incorporated into the JHIP, as an outcome of the Development Day. Workshops will take place on the following dates:

- Monday 31 January - Helensburgh
- Tuesday 1 February - Islay
- Wednesday 2 February - Mid Argyll
- Monday 7 February - Kintyre
- Wednesday 9 February - North Argyll
- Thursday 10 February - Cowal
- Friday 11 February - Bute

DRAFT JANUARY 2005

PART ONE – STRATEGIC PRIORITIES ACROSS ARGYLL & BUTE

Priority 1. Improved Partnership Working on Health and Well Being.			
What needs to change	How change will be measured	What will be done	How will we know we have made a difference
Better links between plans	Fewer individual plans	Identifying all plans relating to health improvement within partner organisations and highlighting opportunities to reduce duplication Roll out of Health Promoting Schools Status to all schools by 2007.	JHIP is the central template used by all partners to improve health and well being
Agreed and understood aims and objectives	More joint plans. Standardised framework used (LEAP)	Agreed partnership aims for each action point	Local objectives being met by agencies working together

DRAFT JANUARY 2005
PART ONE – STRATEGIC PRIORITIES ACROSS ARGYLL & BUTE

Priority 2. To Reduce the Negative Impact of Alcohol Misuse.				
What needs to change	How change will be measured	What will be done	How will we know we have made a difference	
To promote the positive use of alcohol	Number of licensed premises signing up to Proof of Age schemes.	Link in with National campaigns and strategies to promote positive alcohol messages. Emphasis on social drinking across all communities.	Increased number of premises using Proof of Age schemes.	
To work with national agencies to reduce the effects of binge drinking	Reduced hospital admissions attributable to alcohol; Reduced convictions for drink driving; Reduction in referrals to Reporter for alcohol related incidents	Public health conference to be held to review action plan and identify funding streams.	Reduced hospital admissions attributable to alcohol; Reduced convictions for drink driving; Reduction in referrals to Reporter for alcohol related incidents	
To encourage links between ADAT at strategic level and with local public health networks	Common plan, aims and objectives	Joint meetings, improved communication, sharing of information	ADAT action plan will be integrated into the JHIP.	

DRAFT JANUARY 2005

PART ONE – STRATEGIC PRIORITIES ACROSS ARGYLL & BUTE

Priority 3. To Reduce the Incidence of Coronary Heart Disease, Stroke and Cancer.

What needs to change	How change will be measured	What will be done	How will we know we have made a difference
<p>Improve diet in all ages under Challenge Plan headings etc</p> <ul style="list-style-type: none"> ➤ Early Years, ➤ Teenage Transition, ➤ Workplace Communities 	<p>National target-2005 to increase to 5 or more portions of fruit or veg a day: A&B 41% S1/S3/S5 pupils ate 5 or more portions per day 2002.</p> <p>National target 50% babies breast feeding at 6 weeks by 2005: A&B 41.4% 2002-03.</p> <p>A&B SMR cancer 93, CHD 98 & stroke 92, 2000-02.</p> <p>National target for 60% of 5 year olds to be free from dental disease by 2010: A&C 40% 1999</p>	<p>Actions for Eating for Health Plan etc</p>	<p>Improvement in Argyll and Bute figures in relation to national targets</p>

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PART ONE – STRATEGIC PRIORITIES ACROSS ARGYLL & BUTE

<p>Achieve a sustained increase in the activity levels of the whole population under Challenge Plan headings</p> <ul style="list-style-type: none"> ➤ Early years/teenage transition ➤ Workplace ➤ Communities -Paths to Health -Argyll Active -Elderly 	<p>National target 80% of children aged 0-16 years should accumulate at least one hour of moderate activity on 5+ days of the week:</p> <p>A&B 52 % S1/S3/S5 pupils took vigorous exercise 4 or more times a week in their own time in 2002.</p> <p>National target 50% of all people aged 17+ years should accumulate at least 30 minutes of moderate activity on 5+ days of the week</p>	<p>Local groups identify actions from Physical Activity Open Space to take forward under headings</p> <ul style="list-style-type: none"> > Early years/teenage transition > Workplace > Communities > Elderly 	<p>Improvement in Argyll and Bute figures in relation to national targets</p>
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PART ONE – STRATEGIC PRIORITIES ACROSS ARGYLL & BUTE

Priority 3. To Reduce the Incidence of Coronary Heart Disease, Stroke and Cancer.

What needs to change	How change will be measured	What will be done	How will we know we have made a difference
Reduce the prevalence of smoking in all age groups	<p>National target 12-15 year olds 11% by 2010; A&C 11% S1/S3/S5 pupils in 2002.</p> <p>National target 16-64 year olds 31% by 2010; A%B 16-74 year olds 31% smokers in 2001.</p> <p>A&B smoking attributable deaths 617 per 100,000 in 2001.</p> <p>National target smoking during pregnancy 20% 2010; A&B 24% 2000-02.</p>	<p>Each local action plan to identify at least one action in relation to smoking and health.</p> <p>Review of Tobacco Policies in all Partnership Establishments</p>	Improvement in Argyll and Bute figures in relation to national targets

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PART ONE – STRATEGIC PRIORITIES ACROSS ARGYLL & BUTE

Priority 4. To Improve Mental Health and Well Being.				
What needs to change	How change will be measured	What will be done	How will we know we have made a difference	
Preventing suicides, raising awareness, reducing stigma and aiding recovery	National target reduction of 20% in suicides by 2013: A&B 176 suicides and self harm admissions in 2001	Implementation of the Choose Life Action Plan	Improvement in Argyll and Bute data	
Promotion of positive mental health and well being	National targets/ indicators	All partners to adopt, implement and monitor a mental health in the work place policy.	Less sickness absences Check national indicator	
	National targets/ indicators	Implement actions in the report on the Poverty and Mental Health Conference, March 2004.	Local Action plans drawn up linking to the content of the conference report	

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PART ONE – STRATEGIC PRIORITIES ACROSS ARGYLL & BUTE

Priority 5. To Help Communities to Feel Safer.				
What needs to change	How change will be measured	What will be done	How will we know we have made a difference	
To improve road safety and reduce road traffic accidents	National target-reduction in fatal, serious and slight casualties by 2010: A&B accident rate 3.2 per 1000, casualty rate 5.0 per 1000, accidents involving a fatality 0.09 per 1000 in 2002.	Implementation of DRIVESafe by all Community Planning Partners and the private sector	Improvement in Argyll and Bute figures in relation to national targets. Links to overarching road safety strategies.	

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PART ONE – STRATEGIC PRIORITIES ACROSS ARGYLL & BUTE

<p>To Reduce anti-social behaviour, crime and fear of crime</p>	<p>Targets</p> <p>Evaluation in relation to instances of crime (vandalism, littering, house breaking); instances of anti-social behaviour; number of empty properties and % of residents afraid of going out at night</p>	<p>The Community Safety Strategy will be adopted and implemented by all Community Planning Partners.</p> <p>Implement the approved Building Strong, Safe and Attractive Communities Plan</p>	<p>Improvement in Argyll and Bute figures in relation to national targets.</p>
<p>To Reduce the number of incidents of domestic abuse</p>	<p>A&B domestic abuse incident rate recorded by the police 545 per 100,000 of pop in 2002</p>	<p>Address Domestic Abuse through the implementation of the A&B Against Domestic Abuse Strategy</p>	<p>Improvement in Argyll and Bute figures in relation to national targets.</p>

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PART ONE – STRATEGIC PRIORITIES ACROSS ARGYLL & BUTE

Priority 6. To Reduce Health Inequalities Through the Development of Social Care and Health Care Services.			
What needs to change	How change will be measured	What will be done	How will we know we have made a difference
Reduction in the number of homeless people.	A&B 1.7% applications from households applying to Council under Homeless Person's Legislation 2002-03	Address homelessness through the adoption of the A&B Homelessness Strategy	Improvement in Argyll and Bute figures in relation to national targets
Improving information, education and access to facilities for elderly people living in poverty.	Uptake rates of Disability Living Allowance and Attendance Allowance	Each local network to identify at least one action to improve quality of life for older people living in poverty.	Improvement in uptake rates across Argyll and Bute.
Increasing opportunities for consultation and involvement of young people in health promotion and wellbeing	Increased usage of Young Scot website as an information and consultation tool	JHIP online consultation on health and wellbeing issues	Increased uptake in service provision by young people
Health inequalities in socially excluded areas need to be addressed within the JHIP	Health Domain Rankings for Data Zones in Regeneration Outcome Agreement: Ballochgoy-770 and 1066; Dalintober/Millknowe-446 and 225; Kirkmichael and Craighondran-562 and 899; Soroba-1161, 497 and 637; Ardenslate, West Milton and the Glebe-68, 387 and 606.	Health Improvement Actions for data zones in the Regeneration Outcome Agreements should be reflected into the JHIP and local action plans	Improvement in health domain ranking for data zones in Argyll and Bute.

DRAFT JANUARY 2005

PART ONE – STRATEGIC PRIORITIES ACROSS ARGYLL & BUTE

Discussion paper: Partnership Capital Development Plan

CPP Management Committee – 9 February 2005

Background

One expectation of community planning is that partners will work more closely together than before. The debate has often focused on service provision and efforts to avoid duplication or fill gaps in coverage.

There is also scope to generate efficiencies from different assets owned by different partners. Provision of services from a jointly owned or shared facility clearly has benefits for service providers and public as service users (with the additional benefit of releasing funds if redundant assets are sold).

December's Management Committee included a presentation on the involvement of Strathclyde Police in the renewal and rationalisation of various facilities in Dalmellington in partnership with the local council and NHS.

Fife Police have also developed a joint facility with a local Post Office (allowing a station to close, but a police presence to be maintained).

This report is a suggestion on possible ways to progress the development of similar initiative within Argyll and Bute.

Factors affecting joint developments

Whilst the Dalmellington example is an excellent example of what can be achieved, the small number of other examples suggests that the process is not as easy as theory would suggest.

Factors that may affect this are:

- the top down focus to date with the suggestion of sharing capital investment plans (that contrasts with the community based approach in Dalmellington)
- the assumption that organisations have a clear asset management strategy
- the need for planned investments by different agencies to coincide in order for a development to take place
- the narrower focus on public sector organisations as the 'main players'
- the different priorities within different organisations
- issues around trust – e.g. who will own an asset, if an asset is sold as part of a joint development who benefits, who is responsible for ongoing maintenance etc

The likely consequence of a situation like this is that a good idea becomes stifled by the bureaucracy.

Whilst there are many potential hurdles, the Dalmellington example illustrates a possible way forward.

- there was a clear community need to replace several run down facilities

- a partner wanted to replace a significant asset in a community
- the community focus allowed other potential uses to be identified

In addition, a community focus could have the potential to identify a wider range of partners than different public sector agencies collaborating with each other.

There are also examples of projects that have used buildings that have become redundant or are partly used, sometimes due to changes affecting private sector organisations – e.g. following mergers, or reductions in capacity. These also offer scope beyond the public sector focus of discussions so far.

Thoughts on how to progress this topic

These are my thoughts on how we might make progress given the very brief outline of issues above.

- a top down, sharing of capital investment plans is unlikely to yield obvious cases for collaboration
- sharing details of assets and their status could work, but is certainly not realistic for the Council at present (the Council is still developing its asset management plan and data is limited)
- a community focus on areas where facilities are desirable, or existing facilities close to or past their planned life. This would require additional research, perhaps using the Citizens Panel to identify target areas
- start small – smaller scale projects, involving fewer partners will help to build confidence, experience and trust
- consider other assets, such as mobile facilities that have a short lifetime (more replacement opportunities)
- shift the focus from one where major public sector organisations are looking for savings to one where we help capacity build (e.g. to identify premises that voluntary sector or social enterprises can share – perhaps using under utilised or redundant assets of community planning partners or commercial organisations)
- attempt to develop a more opportunistic mind-set, so that when opportunities arise partners are prepared to take a risk to make something work or are looking to involve others as they plan developments

The starting point should be to identify a 'problem' that could be worked on collaboratively. The issue of resources will always be difficult, but may be eased if a specific project is identified (e.g. because certain grants may be available).

Brian Barker

Policy and Strategy Manager
Argyll and Bute Council
25 January 2005



SCOTTISH EXECUTIVE

Development Department
Social Inclusion Division

Victoria Quay
Edinburgh EH6 6QQ

Councillor Allan Macaskill
Chair
Argyll & Bute Community Planning Partnership
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PA31 8RT

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Our ref: CtOG

9 December 2004

Dear Colleague,

ANNOUNCEMENT OF THE EXECUTIVE'S CLOSING THE OPPORTUNITY GAP TARGETS

I am writing to let you know that Malcolm Chisholm, Minister for Communities, announced today the Scottish Executive's new **Closing the Opportunity Gap** targets in Parliament. I wanted to write to you to notify you of the content of the targets, a copy of which are attached at Annex A, given the key role that Community Planning Partnerships will play in delivering them. We have also written today to CoSLA to inform them of the new targets.

Cabinet have chosen 10 targets to drive action to tackle poverty and deprivation in Scotland and to build on the progress made towards our Social Justice Milestones. The Cabinet Delivery Group on Closing the Opportunity Gap co-ordinated the selection of these targets, with particular help from the external members of the group, Professor Gill Scott of the Scottish Poverty Information Unit and David Nicoll, Chief Executive of the Wise Group.

The targets range across Ministerial portfolios and will require joined up action by the Executive and local delivery agents to ensure delivery. Most are existing targets and draw on resources that are already in place. I hope that you will welcome the refocusing of our social justice strategy on these key aspects of poverty and disadvantage in Scotland and the significant role that Community Planning Partners will play in their delivery.

Further details about each of the targets have today been made available via the Executive's website and can be accessed at <http://www.scotland.gov.uk/closingtheopportunitygap>. Mr Chisholm is hoping to meet key stakeholders over the forthcoming weeks to discuss with them the role that they can play in delivering social inclusion and opportunity for all.



However, in the meantime, if you do want to discuss the targets in more detail please do not hesitate to contact either myself or Neil Langhorn in the Social Inclusion Division on 0131 244 0805.

Yours sincerely

Kay Barton

Kay Barton
Head of Social Inclusion Division



ANNEX A: CLOSING THE OPPORTUNITY GAP TARGETS

Target A: *Reduce the number of workless people dependent on DWP benefits in Glasgow, North & South Lanarkshire, Renfrewshire & Inverclyde, Dundee, and West Dunbartonshire by 2007 and further by 2010.*

Target B: *Reduce the proportion of 16-19 year olds who are not in education training or employment by 2008.*

Target C: *Public sector and large employers to tackle aspects of in-work poverty by providing employees with the opportunity to develop skills and progress in their career. NHSScotland will set an example by providing 1000 job opportunities, with support for training and progression once in post, between 2004 and 2006 to people who are currently economically inactive or unemployed.*

Target D: *To reduce health inequalities by increasing the rate of improvement for under 75 Coronary Heart Disease mortality and under 75 cancer mortality (1995-2003) for the most deprived communities by 15% by 2008.*

Target E: *By 2008, ensure that children and young people who need it have an integrated package of appropriate health, care and education support.*

Target F: *Increase the average tariff score of the lowest attaining 20 per cent of S4 pupils by 5% by 2008.*

Target G: *By 2007 ensure that at least 50% of all "looked after" young people leaving care have entered education, employment or training.*

Target H: *By 2008, improve service delivery in rural areas so that agreed improvements to accessibility and quality are achieved for key services in remote and disadvantaged communities.*

Target J: *To promote community regeneration of the most deprived neighbourhoods, through improvements by 2008 in employability, education, health, access to local services, and quality of the local environment.*

Target K: *By 2008 increase the availability of appropriate financial services and money advice to disadvantaged communities to reduce their vulnerability to financial exclusion and multiple debts.*

The detail of several targets will be agreed in consultation with key stakeholders:

For target A, local employment partnerships will be asked to agree the size and nature of the target for their area, by February 2005. For example, the Glasgow Welfare to Work Forum set targets in 2003, to reduce the number of working age people claiming key benefits by 15,000 by the end of 2007 and 30,000 by the end of 2010.

For target B, as part of our work to develop an employability framework, we will analyse the make-up of the NEET group and their reasons for disengagement from school, work or further education. We will then specify the level of reduction that we seek to achieve.

For target H, working with an advisory Group of representatives from key delivery agents and rural communities, we will agree the rural areas to be targeted, consult with local communities to identify the key services to be improved, and agree with the relevant community planning partnerships the specific targets for improvements to accessibility and quality to be achieved.



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Your ref:
Our ref: 2RPC 2/29

25 January 2005

Dear Councillor Macaskill

CLOSING THE OPPORTUNITY GAP (COG)– THE RURAL TARGET

As you may know, we have been in discussion recently with Jon Harris of CoSLA about Ministers' rural services target under the Closing the Opportunity Gap programme. Jon suggested I drop you a line to make sure you are in the picture. We are looking forward to working with Community Planning Partnerships to deliver real improvements in the services enjoyed by people in rural Scotland.

The rural target (on which we have been working with an Advisory Group, three of whom represent Local Authority, CPP and Local Rural Partnership (LRP) interests) is expressed as follows: - *By 2008, improve service delivery in rural areas so that agreed improvements in accessibility and quality are achieved for key services in remote and rural communities.* Further information on the work of Closing the Opportunity Gap and the rural target can be found at www.scotland.gov.uk/Topics/People/Social-Inclusion/17415/targeteh.

Our priority in recent weeks has been to identify the geographic areas to be targeted in our efforts to improve service delivery. The approach taken to the selection of these areas is outlined in the attached **Annex A**. You will see that this involves taking account of both overall deprivation and difficulties in accessing services. On this basis, the following area within your CPP boundaries is likely – subject to final Ministerial approval - to be included:

S01000800 – 'East Loch Fybe, Holy Loch'

There are two glosses I should add. First, whilst these are the data zones within which we shall be looking to see measurable improvements, there will be scope for agreement with all affected CPPs as to the exact areas over which action will be taken. Second, the advisory group acknowledged that the approach adopted may appear to give rise to some anomalies on the ground especially in respect of small islands. In response to any such issues being flagged up by yourself or your counterparts, they will consider over the summer whether to add up to 5 additional RSPAs.

We expect Ministers to announce the RSPAs at the end of the week. Taking this target forward will involve a number of key steps, including establishing in each RSPA the local views as to the key services on which we should all focus and agreeing the improvements we should be seeking. We aim to complete that part of the process by early November. We see CPPs as having a vital role to play in both the setting of the individual targets and their delivery. We propose convening a meeting of representatives of affected CPPs shortly, to share further information as to what is involved and the resources and support which are likely to be available and to discuss ideas for taking the programme forward.

I would be grateful if you could nominate a representative from your Partnership to act as a contact for this work. Further I would appreciate some indication from the representative as to their availability in the last week of February to get together to discuss ideas as stated.

On a general note, we are currently seeking an experienced rural practitioner on a 2-year secondment basis to help us with the delivery of the rural target. Further information on this exercise can be provided by Ross Lindsay, at the contact details provided below.

I look forward to working with yourself and your colleagues on this issue. If you have any immediate enquiries please contact Ross Lindsay at ross.lindsay@scotland.gsi.gov.uk, (Phone: 0131 244 4157) who will be happy to help.

Yours sincerely



Frank Strang
Head of Land Use and Rural Policy

ANNEX A

ANNEX: SELECTION OF RURAL SERVICES PRIORITY AREAS

Background

1. The rural target concerns improving service delivery in remote and disadvantaged areas within rural Scotland. This annex summarises the approach adopted to select the rural services priority areas (RSPAs).
2. A transparent approach to selecting RSPAs was required and this necessitated using an evidence based approach.
3. The RSPAs were identified by geographic area rather than, for example, disadvantaged groups within populations. This meant that it was possible to focus on specific localities, allowing service deliverers to take an integrated approach to bringing about improvements in service delivery.

Statistics on disadvantage

4. The most widely used tool to identify disadvantaged areas in Scotland is the Scottish Index of Multiple Deprivation 2004 (SIMD). SIMD is being used to design and measure targets in the Closing the Opportunity Gap work programme. Therefore, for consistency, the rural target should use SIMD to select RSPAs. The SIMD has the advantage that it is the only available statistic on relative disadvantage at small area level and is therefore the only available statistic that can allow an evidence based approach to be adopted.
5. There have been concerns about the appropriateness of SIMD for rural Scotland. For example, when SIMD is aggregated at local authority level, it is not able to identify pockets of relative disadvantage within rural areas. It is not necessary, however, to use the SIMD at local authority level. An alternative to using SIMD at local authority level is to analyse the SIMD by the small areas that comprise the overall index. These areas are known as 'data zones'.
6. The SIMD is built up from 6,505 data zones covering the whole of Scotland – each data zone is designed to include a population of around 750 people. Of the 6,505 data zones, 1,326 are rural and these rural data zones can be analysed separately. Separate analysis of rural data zones was the approach adopted here to identify the RSPAs.

Steps taken to select rural services priority areas

7. The 1,326 rural data zones were extracted from the full SIMD dataset.
8. It was not possible to include all the rural data zones as RSPAs. Moreover the Closing the Opportunity Gap exercise is focussing on tackling disadvantage. In order to make the process manageable, a maximum number of data zones was set at 20 areas, recognising that any more than 20 would not be a manageable number.
9. A decision had to be taken as to whether the RSPAs should be defined on the basis of the overall SIMD score or solely on the basis of the geographic

access to services domain within the SIMD, or both. A limitation of using the overall SIMD score is that disadvantage arising from lower access to services is not given as much weight as other factors. A limitation of focusing solely on the geographic access to services domain is that it would ignore the fact that all forms of disadvantage can be exacerbated by limited access to services. In order to overcome the limitations of both these approaches, a combined approach was used and data zones that are lowest on the overall index *and* lowest on the geographic access to services domain were selected. Each measure was given equal weight so, for example, if a data zone was in the lowest 10% on the overall index and in the lowest 10% on the geographic access to services domain then it was selected as one of the RSPAs.

10. A final decision had to be taken regarding whether stratification by geographic area should be adopted. No stratification would mean that most of the RSPAs would be in the Highlands and Islands, yet rural areas within lowland Scotland are also affected by limited access to services. Securing a slightly broader geographic spread should also allow lessons to be learnt which are likely to be applicable more widely throughout rural Scotland. Given this, the analysis was stratified into two broad geographic areas: those covering the Highland and Islands Enterprise (HIE) area and those covering the Scottish Enterprise (SE) area. Of 1,326 rural data zones, 987 are in the SE area and 339 are in the HIE area. Data zones were stratified into HIE and SE areas and 10 RSPAs selected from each.

Summary of Approach

11. In summary, the approach taken to select the RSPAs was:

The aim was to identify priority areas which suffered in terms of both overall disadvantage and service provision. The rural data zones within the SIMD were analysed, giving equal weight to overall disadvantage and low service accessibility. The 10 data zones with the greatest combined disadvantage were then chosen for the HIE area and the SE area. These twenty areas are the Rural Services Priority Areas.

ERAD

Analytical Services Division

25 January 2005

Closing the Opportunity Gap target H research Proposed Extra Rural Service Priority Areas (RSPAs) for Argyll and Bute

Background

Closing the Opportunity Gap target H is focused on improving access to, and quality of, services in disadvantaged rural areas. The Scottish Executive is commissioning research in Rural Service Priority Areas (RSPAs) to identify key services in different areas and any issues with access to those services. The RSPAs are identified using a combination of overall and access deprivation from the Scottish Index of Multiple Deprivation (SIMD). Based on these criteria, the following datazone was selected for Argyll and Bute:

Datazone	Local Authority Name	Accessible or remote rural	SE or HIE	Ward within which datazone lies
S01000800	Argyll & Bute	Remote rural	HIE	East Loch Fyne, Holy Loch

While the statistical method for identifying disadvantaged rural areas in Argyll and Bute is sound, the base data, most notably the SIMD, does not adequately account for the true nature of access deprivation for island communities. As a result, island areas are underrepresented, even though these areas are acknowledged to suffer from a greater array of access problems. This problem is compounded by the fact that in many cases islands form a part of a larger datazone and the specific conditions of the island are lost as data is averaged.

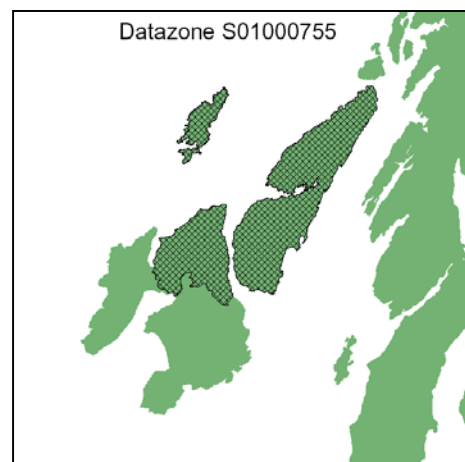
The Scottish Executive has recognized that these anomalies exist, especially in relation to island communities. To compensate, they have suggested that the project could be expanded to incorporate up to 5 extra areas. The large number of small inhabited islands in Argyll and Bute are a strong candidate to be included in the Executive's research programme. A review of data held by the Council has identified two additional areas for consideration by the Executive.

Proposed Additional Areas

Colonsay and Jura (Part of datazone S01000755)

These two islands form part of a larger datazone in Argyll and Bute. The datazone is not recognized using the original statistical filters, primarily because the bulk of the datazone population is located on Islay near a relatively well-serviced urban area. However, further research commissioned by the Community Planning Partnership disaggregated this datazone.¹ This research highlighted the islands as areas of "pocket" deprivation, which do not feature in broader measures like the SIMD. Colonsay is highlighted as an island that suffers from high levels of deprivation, with 21% of the population estimated to be deprived and 100% living in an output area classified as deprived. Geographic and access indicators are the primary drivers behind this scoring.

Jura also suffers from high levels of deprivation with 15% of its population classified as deprived. Both islands require ferry trips to access many services, adding to the cost and time of the journey.



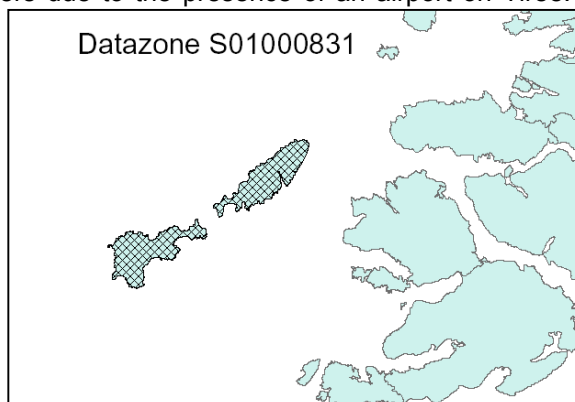
¹ Deprivation and Social Exclusion in Argyll and Bute, Report to the Argyll and Bute Community Planning Partnership, Scottish Centre for Research on Social Justice, 2003

Two recent “real-life” instances highlight the challenge faced by residents of these islands. Recently, the hotel on Colonsay closed, shutting down a valued community facility on the island and potentially affecting tourist trade. Reports of the closure and impact on the island received widespread media coverage. On Jura, recent attempts to attract a GP have proved unsuccessful and so access to basic medical care has been affected. The media coverage of the difficulties faced by the island generated a lot of interest and this specific problem may now be resolved, but the issue is indicative of problems faced by islands.

Whilst the Executive’s research is focusing on whole datazones, there is a strong case to be made for weighting survey work within this datazone to Colonsay and Jura. In this way, we can get a clearer picture of issues facing small islands and understand the service/access relationship with neighbouring islands more closely.

Tiree and Coll (datazone S01000831)

The Islands of Tiree and Coll are the most westerly Islands in Argyll and Bute. There is a perception that these islands are less access deprived than others due to the presence of an airport on Tiree. However, the datazone is in the top 30% of deprived datazones in Argyll and Bute. In terms of access deprivation it is the 12th most deprived. Additionally, the area is also in the top 30% for income deprivation. This is a significant factor when considering residents’ ability to access transportation. It’s geographic location presents even higher travel costs due to the distance to be covered by ferry or by air. So while links may exist, affordability remains an issue.



The report by **The Centre for Research on Social Justice** ² estimated that 10% of the population of Tiree and 14% of the datazone population is deprived.

Recommendation

When examining deprivation on Islands, **The Centre for Research on Social Justice** drew the following conclusion “...the concentration of deprivation combined with the problems of living on islands in terms of access to services warrants further attention”. The Closing the Opportunity Gap Programme is an ideal tool to explore and address this finding.

It is recommended that the two areas above be submitted for consideration as additional RSPAs in the Executive’s research programme.

Dave Jones

Research and Information Officer
Argyll and Bute Council

27 January 2005

Contact details: Brian Barker, Policy and Strategy Manager, brian.barker@argyll-bute.gov.uk

² Deprivation and Social Exclusion in Argyll and Bute, Report to the Argyll and Bute Community Planning Partnership, Scottish Centre for Research on Social Justice, 2003

BASELINE REVIEW OF COMMUNITY PLANNING PARTNERSHIPS

AUDIT SCOTLAND

22 December 2004

Dear Mr McLellan

Baseline review of community planning partnerships

I am writing to inform you of an Accounts Commission proposal to undertake a baseline review of community planning partnerships in Scotland. This would be a study under Section 97A of the 1973 Local Government (Scotland) Act. The aim of the study is to review the progress made by councils and partner agencies in developing community planning since the Local Government Act 2003 came into force. The review will set community planning in the context of other partnership initiatives, identifying different approaches to joint working and highlighting good practice.

The Accounts Commission will use the findings from the baseline review to identify any further work required to enable it to discharge its statutory functions in relation to community planning, under the 2003 Act. The Commission does not intend to publish a Direction on community planning indicators at the present time and will consider further how to use its Direction powers following this study.

The review will be conducted as a joint study with the Auditor General, given the cross-sectoral nature of community planning. Audit Scotland will prepare a detailed project brief for the Commission and Auditor General to consider in February 2005. We are proposing to collect data during the spring and summer of 2005, aiming for publication of the report in the winter of 2005/06. Audit Scotland will work closely with other organisations to ensure data collection demands on partnerships are minimised.

The study will be undertaken under the overall direction of Miranda Alcock (Portfolio Manager, email malcock@audit-scotland.gov.uk) and project managed by Andra Laird (email alaird@audit-scotland.gov.uk).

Before undertaking performance studies the Commission consults with interested parties including associations of local authorities and of relevant employees. Consequently I invite you to send Miranda or Andra any comments that you have on this proposal.

Yours sincerely



David Pia
Director of Performance Audit
Local Government

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